

Overland Park Fire Department Public Event Resource Request Procedures

Thank you for your invitation for the Overland Park Fire Department to participate in your event. We developed this procedure to help us process the volume of requests we receive for large events.

Because of the volume of opportunities we are presented with, we must limit our participation to events promoting safety awareness and education. These events are typically called safety fairs and safety days. They involve multiple groups and the event would not directly enhance the organizer's profit or product. So that we can get a better picture of the event, we request that you fill out the attached form and return it 60 days prior to the event.

FAQS:

Why do you require 60 days? Because true large events are usually advertised in some fashion, we like to give the organizer 30 days notice of our participation. Because of the nature of fire department schedules, sometimes it takes a few weeks for us to determine our level of participation. We ask for 30 days before notifying you just in case it is needed. Your 30 and our 30 make 60 days. However, most requests are processed within two weeks.

What constitutes multiple groups? We are looking for other similar groups such as police, EMS, SAFE Kids, Etc. We would not be interested in being a part of an event where others involved all have products to sell, even safety products, and we would be the only non-profit there to help them "promote" their products.

Why can't you just come out to my store for a day? We used to and we enjoyed just being out there. However, Overland Park is a large city now and unfortunately, we do not have enough resources to spend time at every store in the city. Most retail stores sell some sort of safety equipment and we want to encourage people to include those things in their homes and lives. However, we legally cannot be involved with anything that would endorse a product or retail business, no matter how good and safe their intentions. For this reason, we have had to limit our participation to safety events only.

Will the truck that comes be committed for the entire time? If approved, an on duty crew will be assigned to your event. This means that if an emergency call comes in, they will have to leave. It is important that the equipment is positioned so that it can leave quickly if necessary. Also, because of other commitments, we may only be able to commit to part of the time you request. You will know that ahead of time, as we will discuss it with you when we finalize the details with you.

If you would like us to participate in your event, please fill out the attached form. We look forward to talking with you further about your event. Thank you again for your interest in the Overland Park Fire Department.